

California Highway Patrol (CHP)
Advisory Committee for Persons with Disabilities (ACPD)
Quarterly meeting
October 27, 2009

The meeting was called to order by J-P Hannum at 1010 hours.

MEMBERS PRESENT

J-P Hannum, Office of Inspections - Chairperson
Eileen Bark, San Diego Area - Vice Chairperson
Chris Sherry, Hayward Area
Paula McSheehy, Visalia Area
Carolyn Gaynor, Information Management Division
Rochelle Lim, Information Management Division

MEMBERS ABSENT

Kathy Carstons, Northern Division

OEEO REPRESENTATIVES

Martha Esmael, Commander
Michael McCarthy, Sergeant

HEADQUARTERS REPRESENTATIVES

Joe Farrow, Commissioner
Lauren Dummer, Chief
Lecia Elzig, Assistant Chief

Carolyn Gaynor and Rochelle Lim - Discussed the continued progress on the new telephone equipment being used in Information Management Division.

Chief Dummer, Assistant Chief Elzig, and Ms. Esmael - All three managers introduced themselves to the committee and thanked the members for volunteering to be part of the committee.

Commissioner Farrow - Thanked the members for spending time with him and giving him some background on the members. He stated it was important for him to meet the members and hear about why they were interested in being committee members. He discussed his support to expand the committee by two members and wants to ensure open dialogue occurs between himself and the committee regarding disability awareness.

J-P Hannum - Thanked the Commissioner and headquarters representatives for their time and involvement. He then called for a recess at 1050 hours. The meeting re-convened at 1120 hours.

OLD BUSINESS

J-P Hannum - The newsletter will be printed and distributed to every employee within the Department. The AWARE poster will be printed and one copy will be sent to every command statewide.

He informed the committee will receive dates and locations to the Statewide Disability Advisory Council (SDAC) meetings in Sacramento.

***Action Item:** J-P Hannum will continue to provide the committee updates on the locations and dates of the SDAC meetings.*

NEW BUSINESS

Chris Sherry - Encouraged the committee to disseminate information within their respective commands of COMM-NET messages specific to disability issues. Management teams should be encouraged to support our recruitment efforts and encourage employees to submit applications when the Advisory Committee for Persons with Disabilities (ACPD) has a vacant position(s).

He provided an update on the ACPD's efforts to design a web page for both the intranet and internet California Highway Patrol (CHP) web addresses. This will allow departmental employees and the public to see how the CHP is making people aware of disability issues. The web pages will showcase the AWARE Newsletter, posters, ACPD meeting minutes, committee member bios, pictures, FAQs, information and manuals relative to LEAP.

***Action Item:** Christopher Sherry will provide the committee an update on the web page design at the next meeting.*

He shared the web site "wingofsports.com" established for quadriplegics in sports. He also mentioned inviting Anthony Pedeferi to the Special Olympics Torch Run.

J-P Hannum - Reported that he is still working on obtaining proxy access to the ACPD email account. The email address will be included in the newsletter for any employees who may want to send their questions, comments, or concerns for review and response.

He also reported the Commissioner allocated \$20,000 to fund the ACPD operating budget for 2009/2010. The funds will be used for travel claims, supplies, awards, posters, new letters, and other necessary transactions. The budget will be managed by the ACPD Chairperson and OEEEO.

He informed the committee that future quarterly meetings will be held at various Divisions throughout the state in order to increase awareness of the committee and our work. He reported

the Commissioner approved the committee's request to increase membership from seven to nine members. HPM 10.12, Chapter 6, Annex D, will be updated to reflect the necessary change to add two additional members.

He reported Northern Division Chief Chris Jenkins and Public Information Officer Erin Giglio are working on creating a Northern Division Law Enforcement Torch Run sponsored by Special Olympics for 2010. They requested the committee's assistance in promoting the event and acting as a resource for information. Northern Division will create a template of the event so other Divisions can use to establish their own torch run with the hopes of having 100% CHP participation in future years.

***Action Item:** J-P Hannum will provide updates at the next meeting regarding the progress of Northern Division creating their Law Enforcement Torch Run.*

J-P mentioned he received the instructional material provided to cadets and first line supervisors regarding persons with disabilities.

***Action Item:** Rochelle Lim will review the material relating to deaf/hard of hearing persons. She will provide feedback to the committee.*

J-P Hannum presented the 2009 newsletter and AWARE poster. He related Commissioner Farrow requested the newsletter be published bi-annually and agreed to write an article for each newsletter.

***Action Item:** The committee will publish the newsletter in October and April.*

J-P Hannum related that at the prior meeting on September 17, 2009, Commissioner Farrow requested the committee consider presenting awards throughout the year to departmental employees recognizing them for their efforts towards disability awareness.

***Action Item:** The committee will solicit Divisions for nominations throughout the year.*

Carolyn Gaynor - Gave the committee a tour of the new Headquarters Building C. The committee observed a demonstration of the new video software system that the deaf/hard of hearing staff uses to communicate with one another.

NEXT MEETING

The date for the next meeting will be a teleconference scheduled for Tuesday, December 1, 2009, at 1000 hours.

ADJOURNMENT

The meeting was adjourned at 1420 hours.

A handwritten signature in blue ink, appearing to read "J-P Hannum", followed by a long horizontal flourish.

J-P HANNUM, #16163

Sergeant

cc: Assistant Commissioner Inspector General